

2nd Grade General Policies

My Contact Information:

Mrs. Angelica Gomez

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School Phone #: 310-329-7170, ext. 404

School Website: <http://www.stanthonygardena.org/wp/>

Parent/Student Handbook: <http://www.stanthonygardena.org/wp/parentstudent-handbook/>

Homework:

- All homework assignments must be turned in by Friday with the exception of the Behavior Chart which is turned in daily and collected the following Monday. Effort notices will be given out to students who do not turn in an assignment. The missing assignment(s) is due the following day. Late assignments will not be granted full credit.
- Excused absences will be granted the amount of days absent to make up homework for full credit. Homework turned in late for unexcused absences will not get full credit. Absences deemed excusable are related to emergencies and doctor appointments.
- Students should bring homework to school in their red homework folder, and turn it into the homework file before entering class in the morning.
- Homework will be given daily Monday through Thursday. Sometimes projects will need some weekend work, but plenty of time will be given in advance to plan for this weekend time.
- Homework will be posted on the class blog weekly.

Projects

- Projects that require out-of-school work will be assigned throughout the year, with at least two weeks' notice given so that students have adequate time to complete them.
- Projects must be completed *by students*, with support from parents when needed. It is important that I am able to see that your child did the majority of the work on their project.

Tests/Quizzes:

- Spelling tests on high frequency words will occur every Friday, or the last day of the school week.
- At least two days notice will be given for tests in other subjects. Review sessions will occur the day before a test is given.
- Make-up tests will be arranged for students upon return from an excused absence.
- If a student scores 70% or below, they may have the opportunity to make corrections to their test to raise their grade.

Grades:

- The K-2 Grading scale is as follows:

O=Outstanding (complete and personal best)

G= Great (Complete with minimal mistakes)

S+= Satisfactory (complete, 3 mistakes, not personal best)

S=Satisfactory (not fully complete, 4 mistakes, not personal best)
S-=Satisfactory (not fully complete, minimal effort)
NI=Needs improvement (sloppy/too many mistakes, not following directions)
IC=Incomplete (not turned in or did not attempt to complete)

- Grades are updated regularly on GradeLink.
- Individual assignments may be graded on the scale above, or on a point system

Work Sent Home:

- Occasionally work from the previous weeks will be sent home in the red homework folder. Please look over the work with your child, especially discussing test correction options if needed. I will ask for students to return certain tests or other assignments. Otherwise, you may keep everything at home.

Behavior Policy:

- Students are expected to make good choices in class and follow class and school agreements, especially TRIBES.
- Our classroom clip chart serves as a tool for all students to keep track of how they are doing and learn to regulate their own behavior.
 - Purple = I am called to be a Saint
 - Pink = I am called to be Holy
 - Blue = I am called to be a Disciple
 - Green = I am called to be Good
 - Yellow = I need to examine my conscience and make good and holy choices
 - Orange = Make an Act of Contrition
 - Red = Phone call/note home
- Everyday students will start with their clip on green. They will have the chance to move their clip above green. Students will move their clip below green when their behavior does not match classroom expectations or the class rules. Another teacher (e.g. PE or Music) may also move student clips.

Absences/Tardies:

- Students will be marked tardy if they are not in line by 7:50 A.M. If a student receives three tardies in one trimester, they will serve "Tardy Time" on Wednesday from 1:30-2:15 P.M. Excessive tardies will affect Citizenship!
- Please contact the school and myself by 7:50am in the morning to let us know if your child is going to be absent that day.
- I encourage you to arrange ways for me to send homework and makeup work home. Homework can be arranged to be picked up at the office, sent home with a sibling, or picked up in the classroom by 3:30 p.m.

Uniforms

- Please refer to the Parent/Student Handbook for our uniform policies. Students found not following the uniform policy will receive a warning. If they still do not follow the policy, they will receive a uniform infraction slip to be signed and returned the next day. Three Uniform Infractions = Detention Time.

- In cold and rainy weather, students are allowed to wear non-uniform jackets, as long as they are within the school colors (navy, gray, black, etc.). There should be no bright colors or patterns on outer jackets.
- If students choose to wear a long-sleeve shirt under their uniform shirt, it should be a solid color (navy, gray, white, etc.) with no patterns or bright colors.
- Students may bring hats and gloves to school as long as they are in the same color scheme as our school colors (navy, gray, white, black, etc.). Hats and gloves may not be worn in the classroom, but may be taken out at recess and lunch.

Birthday Policy

- Please be aware of the updated policy for birthdays celebrated on campus. **There will be no class parties during the school day. Students will still be recognized and may bring optional goodie bags that can be passed out after school.**

****Policies are subject to change****