



## St. Anthony of Padua School, Gardena VOLUNTEER HOUR GUIDELINES

- Families can submit more than one form throughout the year. Copies of the attached form will be accepted; however, photo copied signatures will not be accepted. Original signatures only please.

-When in doubt, ask first if you are unsure if you will receive credit for your service BEFORE you do the hours.

-Field trips do not count for service hours unless a teacher is in need of chaperones and no one is able to volunteer.

- Service must benefit whole school. Birthday parties or read alouds to your child's class or holiday parties don't count toward service hours.

-If there is a request for volunteers sent via email blast to the whole school and parents answer the call, then that could count toward service hours (ex: lunch or recess yard duty, extra volunteers for Goodwill drive, painting the school, etc.).

-Ideally, hours are given for time served in specific Parent Leadership Committees. Parents get hours for attending PLC meetings and PLC events.

-For those parents who work late and cannot attend meetings, you can always opt out and pay \$10/hr.

-**Only when requested by administration**, people can make donations to the school (ex: gift cards for prizes or supplies, cookies for hospitality or donuts for events, etc.) This can go toward service hours. Random or unapproved donations will not earn credit.