

Hello Junior High parents,

Hello Junior High Families, it has been quite a week, this email will address some of the problems that we had this week and how I am trying to solve them, what I need from you and my syllabus for online learning. There will be some changes from the original that I sent you last weekend as I see the need for increased flexibility.

Please be sure to go over the syllabus with your students this weekend so that they know what the expectations are for the coming weeks. By going over the syllabus with them it will also give you the opportunity to become familiar with policies moving forward and if you have any questions please let me know. Students and parents should refer to the syllabus first and if your question is not answered in the syllabus please feel free to contact me.

Moving forward I will be contacting parents via email and posting assignments on my Google Classrooms. I will also post policies, procedures, my syllabus and any updates on my Teacher blog so please check their regularly.

WHAT WE LEARNED FROM THIS WEEK

- 1) Google Classrooms crashes and does not allow submissions if too many people try to submit at the same time
 - a. In the syllabus I will outline a schedule for submission that will need to be strictly adhered to, if students continue to struggle to submit we will move to Dropbox an online submission platform next week.
- 2) Zoom calls are awesome
 - a. Optional Zoom calls have worked well this week and Monday's and Tuesday's in the weeks to come will have mandatory zoom calls with presentations
- 3) Patience is critical
 - a. Thank you for being so patient this week with me, your students and yourselves, this is not an easy time and I know that we are all doing our best, please remain patient in the weeks to come and if you have a concern we can speak via email or Zoom.

ORGANIZATION OF CLASSES

- 1) The schedule for each week will be posted on Google classroom and will be emailed to parents if requested.
 - a. Google Classrooms will have a simple day by day schedule of what students need to complete each day.
 - b. Submission for assignments will take place at the following times for each class
 - i. 6th GRADE- Submission at 8:30 PM -9:00PM
 - ii. 7th GRADE- Submission at 9:00 PM- 9:30 PM
 - iii. 8th GRADE- Submission at 9:30PM- 10:00 PM

- c. In the event that assignments cannot be submitted it is the responsibility of the student to send an email with subject line HW SUBMISSION with a message that states “Google classroom did not allow me to submit tonight” and to try again in the morning.
 - d. **If these procedures are followed student work will not be considered late.**
- 2) All work will be completed online, no work will need to be picked up from school unless otherwise stated on Google Classroom.
 - a. Lessons for both Science and History will include finding pictures online, identifying real world examples of concepts, performing simple simulations at home, drawing and labeling figures, creating videos, completing book work and completing short writing assignments.
 - b. If materials for an assignment are needed I will post the materials in Google Classrooms and the assignment for the day will be to get the needed supplies and send a picture with all supplies as Homework.
- 3) There will be Zoom calls each week for students to attend, Zoom calls will follow the schools block schedule
 - a. Monday and Tuesday there will be mandatory Zoom calls that will cover all the information that students will need for the week.
 - b. Wednesday, Thursday and Friday students will have the opportunity to attend optional Zoom calls to clarify any questions they may have.
 - c. Zoom meeting etiquette will be strictly enforced, if students create a distraction I reserve the right to kick them from the call, all work will be expected to be completed. If this action is taken you will receive an email about why this action was taken.
 - d. Times for Zoom calls are listed below:
 - Mon – Tue:
 - 6th - 8:00AM-9AM
 - 7th – 10:15 AM-11:15PM
 - 8th -1:00PM-2:00PM
 - Wed:
 - 6th – 9:00AM-10:00AM
 - 7th -10:00AM-11:00AM
 - 8th -11:00AM- 12:00PM
 - Thu-Fri:
 - 6th - 9:00AM-10:00AM
 - 7th -11:00AM-12:00PM
 - 8th -2:00PM- 3:00PM

- 4) All work is expected to be completed and submitted. All work will be graded and will effect Trimester 3 grades.

COMMUNICATION

- 1) Information will be sent out through email, Zoom chats, Google Classroom and the School Blog.
 - a. Email- Email is the fastest way to reach me I will respond to emails between the hours of 8 AM to 7 PM.
 - b. Zoom- Students will be able to ask questions about work face to face on Zoom and I will set up Zoom conferences with parents by appointment.
 - c. Google Classroom- Google Classroom will contain all instructions for the week to come and will be the best place for students to ask questions about assignments during the day
 - d. School Blog- The school blog will have all important information pinned to it so that parents and students are able to see important information that may be needed overtime.
- 2) Zoom meetings will occur weekly for groups of students; the guidelines are listed above in the **Organization of Classes Section**.
- 3) Missing Assignments
 - a. Daily emails will be sent out to keep you updated about any incomplete assignments, if assignments are incomplete or not submitted you will receive this reminder. You will not receive this email if your student had difficulty submitting and sent me an email with body message “Google classroom did not allow me to submit tonight.” The email serves as a reminder to get work submitted. If you are receiving this email daily please sit down with your student and make sure they are doing what they need to during the day.

FEEDBACK

- 1) Student feedback will be sent out through Google Classroom. In order to help students improve and grow. Feedback may be a grade or a grade and written feedback, not all assignments will be graded.
- 2) Significances/Definitions, TCI workbooks, Science textbook work, written assignments and projects will be graded.

Revised Grade Scale

- a. Significances/Definitions- 20%
 - b. TCI Workbook/Science Textbook work-25%
 - c. Written Assignments-25%
 - d. Projects-30%
- 3) All grades will be input for third trimester and no late work will be accepted.
- 4) Each student can complete one Extra Credit project, this is available for those who ask and can count for up to 3% of the final grade.
- a. Extra Credit assignments rubrics will be made and assigned by Mr. Perry when they are asked for.

In order to check that everyone has read this please email me “I have read this and accept the terms laid out within it” after you have read it.

Thank you for your continued support and patience in this time and if you have any questions about the syllabus please contact me at sperry@stanthonygardena.org

All the best,
Mr. Perry